

CITY OF NORTH BEND  
CITY COUNCIL  
WORKSTUDY NOTES  
**July 28, 2015 – 7:00 p.m.**  
City Hall Conference Room, 211 Main Ave. N., North Bend, WA

Councilmember Cook called the meeting to order at 7:00 p.m.

Councilmembers David Cook, Ryan Kolodejchuk, Ross Loudanback and Jonathan Rosen. Councilmembers Alan Gothelf, Jeanne Pettersen and Dee Williamson were excused.

**Staff Present:** Mayor Ken Hearing, City Administrator Londi Lindell, Assistant City Administrator/Finance Director Dawn Masko, Public Works Director Mark Rigos, Community & Economic Development Director Gina Estep, and City Clerk Susie Oppedal.

### **Transportation Impact Fees**

Public Works Director Rigos explained the Public Works Work Plan for 2015 included an evaluation of the current Transportation Impact Fee (TIF) of \$4,462 per growth trip (includes ENR CCI yearly increases). He commented the TIF was officially adopted in 2009 and the last increase to its current rate happened in 2013 following a study conducted by Randy Young of Henderson, Young and Company. Mr. Rigos noted although Mr. Young's study had suggested a TIF of \$8,977, Council adopted the lower fee.

Mr. Rigos reported since Mr. Young had retired, the City contracted with Fehr & Peers to provide an update to the TIF using the recently adopted Six Year Transportation Improvement Program 2016-2021. He explained Fehr & Peers used the prior TIF formula to conclude the City could charge \$14,250 per growth trip and noted if I-90 through-trips were excluded the fee would rise to approximately \$19,000. Additionally, he noted he had contacted the Master Builders Association earlier in the month regarding the TIF and to date had not received a response.

After discussion, Council consensus was to bring a TIF in the amount of \$14,145.96 per PM peak hour trip forward for consideration at the August 18<sup>th</sup> City Council meeting.

### **Ordinance Regarding Foreclosure of Delinquent LID & ULID Assessments**

City Administrator Lindell explained state law provides for foreclosure of delinquent local improvement district and utility local improvement district assessments as long as such litigation is initiated prior to March 1<sup>st</sup> of each year. She reported staff was currently conducting title searches on certain properties having such delinquent assessment but required additional time to complete the review. Ms. Lindell noted the March 1<sup>st</sup> default date could be changed by Council action to a later date as allowed by RCW 35.50.030 and reviewed a proposed ordinance that would extend the deadline to

November 1<sup>st</sup>. She commented the ordinance would come forward for Council consideration at the September 1<sup>st</sup> Council meeting.

### **Special Events & Economic Development Coordinator Position**

Community & Economic Development Director Estep discussed the need for a part time position to help plan, coordinate and recruit special events for the City. She explained in the past the City paid Encompass staff to assist with this type of work and currently had a contract consultant perform work of a similar nature, however, the need for more hours devoted to this work had increased enough to consider hiring a part time employee. Ms. Estep noted hiring such employee would help alleviate a portion of her work load spent on event planning thus allowing her to focus on business recruitment and economic development. She added the position would run for a two year trial period and the employee would be a .50 employee with no medical benefits.

### **Adjournment**

The workstudy closed at 8:11 p.m.

ATTEST:

---

David Cook, Councilmember

---

Susie Oppedal, City Clerk